After getting your business registered in the System for Award Management (SAM), US Federal Contractor Registration (USFCR) will determine if your business’s principle location is in a Historically Underutilized Business Zone (HUBZone). With USFCR’s HUBZone service, we will further evaluate your HUBZone qualification by determining the residency of your employees. Then, we will get your business in compliance for the HUBZone set-aside.

HUBZone CHALLENGES

Processing
Registering as a HUBZone business can be complex and time consuming for those not familiar with processing government paperwork.

Compliance Penalties
Errors in the HUBZone certification can cause a business to face penalties and delays. The certification must be renewed annually.

Location Documentation
The HUBZone set-aside requires thorough proof and documentation of a business’s primary location.

Employee Residence
In order to qualify as a HUBZone, a business needs to gather up-to-date information on their employees’ residences to ensure that 35% of them reside in the HUBZone.

INSIDE USFCR’S SOLUTION

By outsourcing the HUBZone certification process, businesses save time and money getting in compliance for this set-aside.

SOLUTION STEPS

1. SAM REGISTRATION ASSISTANCE
   USFCR assists client in SAM.

2. PREQUALIFICATION
   USFCR determines business’s principal location is within a HUBZone.

3. DOCUMENTATION
   USFCR helps gather and verify proof of location for the HUBZone set-aside.

4. EMPLOYEE VERIFICATION
   USFCR gathers information on the residence of the client’s employees.

5. PROCESSING
   USFCR processes the certification for the HUBZone set-aside.

6. COMPLIANCE
   Business becomes recognized as an HUBZone entity.

BENEFITS

Speed and Accuracy
USFCR provides fast and accurate government registration services.

Compliance Maintenance
With USFCR, you get one year of support and maintenance for your HUBZone certification.

Document Preparation
USFCR will help gather and prepare your principal location documents to ensure fast acceptance.

Employee Verification
USFCR will thoroughly process each of your employee’s addresses to make sure your business is within the HUBZone threshold.